

Handbook for Family and Friends

Safekeeper – a county jail inmate who is admitted to the Division of Prisons while awaiting trial or sentencing. Safekeeping provides extra security for those inmates who pose a danger to themselves, to other inmates and to the general public. A person may also be admitted as a safekeeper if they require medical or mental health care that cannot be provided by the county jail.

Secretary of Correction – the person appointed by the Governor who is in charge of the Department of Correction.

Security Risk – any possible danger to the general public, staff or inmates.

Security Threat Group (STG) – a group of inmates that pose a threat to the safe, secure and orderly operation of a prison. These groups are also known as “gangs.”

Sentence Reduction Credits – time credits applied to an inmate’s sentence that reduce the amount of time to be served. Sentence Reduction Credits include good time, gain time, earned time and meritorious time.

Split Sentence – a judge may order a split sentence that requires the offender to serve a period of time in prison followed by a period of special probation. The time served in prison must be served without any sentence reduction credits.

Suspended – a sentence ordered may remain inactive subject to conditions established by the court; it may be imposed by the court at any time during the sentence.

Abbreviations used in prison facility list

CC - Correctional Center

CCW - Correctional Center for Women

RFW - Residential Facility for Women

YC - Youth Center

CI - Correctional Institution

PWF - Prison Work Farm

CH - Correctional Hospital

YI - Youth Institution